am.business

CENTER for **BUSINESS**



www.am.business Phone: +374 33 773100

MULTIFUNCTIONAL BUSINESS SUPPORT CENTER

INSTRUCTIONS FOR REGISTRATION OF COMPANIES IN ARMENIA

AM.BUSINESS - Multifunctional Business Support Center under the NATIONAL CENTER Foundation of Armenia performs the functions of professional information and service center for entrepreneurs.

In addition to a free consultation, the Center provides professional support in accounting, legal services, corporate law, IT and HR services, trademark registration and paperwork for obtaining grants for promising business projects.

Also, the Support Center creates mechanisms for interaction between business and government agencies.



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Republic of Armenia, Yerevan

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OPENING IP

IP ON THE SPOT

- Foreign passport (some countries have) or domestic passport (it is better to have a notarized translation)
- Presence of absolutely any address in Armenia (to indicate as an IP address during state registration)
- Payment 3.000 AMD (plus 200 kopecks)
 (through a payment terminal in the building of the State Register)

IP BY POWER OF ATTORNEY

- Notarized translation of a foreign passport or domestic passport
- A simple written power of attorney (on registration of IP through an individual in Armenia)
- Presence of absolutely any address in Armenia (to indicate as an IP address during state registration)
- Payment 3.000 AMD (plus 200 kopecks)
 (through a payment terminal in the building of the State Register)

Agency of the State Register of Legal Entities of the Republic of Armenia

Address: st. Komitas 49/3, Yerevan, Armenia

Email: <u>info@e-register.am</u>, Web: <u>www.e-register.am</u> Phone: +374 10 201461, Working hours from 9:00 to 18:00

OPENING LLC

LLC ON THE SPOT

- Foreign passport (some countries have) or domestic passport (also a notarized translation of the passport of the founders and the director, if they are foreign citizens)
- Presence of absolutely any address in Armenia
 (to indicate as the address of LLC during state registration)
- Availability of constituent documents
 (All standard forms are drawn up by the State Register on our website)
- Availability of a statement and declaration on the true beneficiaries of the company (The forms are filled in the State Register in Armenian, but there are translations to understand the content)
- State duty not charged

LLC BY POWER OF ATTORNEY

- Availability of a notarized translation of the passport of the founders and director (if they are foreign citizens)
- Availability of a simple written power of attorney to provide data for registration of an LLC (on behalf of the founders and director)
- Presence of absolutely any address in Armenia
 (to indicate as the address of LLC during state registration)
- Availability of constituent documents
 (obligatory in Armenian, signed by the founders and the director (oriainals)
- Availability of a statement/declaration on the true beneficiaries of the
 company (obligatory in Armenian, with the director's signature / or only
 applications immediately in Armenian for signature and submission by the
 trustee and a declaration on the true beneficiaries of the company,
 obligatory in Armenian with the director's signature)
- State duty not charged

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